

## Smart Grid Investment Grant Recipient Reporting Due Dates

PLEASE NOTE: This schedule only applies to those SGIG grantees who DID NOT receive a signed award on 12/24/09

Reporting Requirements	Frequency	Submission Deadline	Trigger	Trigger date:	Due date:	Requirement Source	Submit materials to:
Progress Report	Monthly*	10 business days after end of calendar month.	Award signed by CO	3/3/10	4/14/10	SGIG Assistance Agreement, Attachment B, Clause A, P. 4	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
PVMS data ^	Monthly*	10 business days after end of calendar month.	Award signed by CO	3/3/10	4/14/10	SGIG Assistance Agreement, Attachment B, Clause A.10, p. 5	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
Risk Management Data Update^	Monthly*	10 business days after end of calendar month.	Award signed by CO	3/3/10	4/14/10	SGIG Assistance Agreement, Attachment B, Clause A.10, p. 5	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
Federal Reporting.gov	Quarterly	10 calendar days after end of calendar quarter.	Award signed by CO	3/3/10	4/10/10	SGIG Assistance Agreement Ts&Cs, Clause 20, p.6	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
DOE Jobs Reporting	Quarterly	10 business days after end of calendar quarter.	Award signed by CO	3/3/10	4/14/10	Assistance Agreement, Attachment B, Clause A.5.a, FAR Checklist	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
SF-425 Federal Financial Report	Quarterly	30 calendar days after end of calendar quarter.	Award signed by CO	3/3/10	4/30/10	SGIG Agreement, Attachment B, Clause C, p. 9	TPO
Inventory of Federally owned property (if any)	Annual	October 30 <sup>th</sup> of each calendar year.	Award signed by CO	3/3/10	10/30/10	Assistance Agreement, Attachment B, Clause E, p.10	TPO
Indirect Cost Proposal and Reconciliation	Annual	6 calendar months after close of fiscal year.	Award signed by CO	3/3/10	3/31/11	Assistance Agreement, Attachment B, Clause E, p.10	TPO
Build Metrics	Quarterly	30 calendar days after end of calendar quarter.	TPO Approval of Metrics & Benefits Plan	3/3/10	4/30/10	Assistance Agreement, Attachment B, Clause A.5.b, FAR Checklist	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
Impact Metrics and Benefits	Semi-Annually	180 calendar days after final Metrics & Benefits Plan approved.	TPO Approval of Metrics & Benefits Plan	6/17/10	12/17/10	Assistance Agreement, Attachment B, Clause A.5.b, FAR Checklist	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
Interim Consumer Behavior Study Evaluation Report	One-time	360 calendar days from start of Consumer Behavior Study.	NA	TBD	TBD	Assistance Agreement, Attachment B, Clause A.5.c, FAR Checklist	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>
Final Consumer Behavior Study Evaluation Report	One-time	Upon completion of Consumer Behavior Study.	NA	TBD	TBD	Assistance Agreement, Attachment B, Clause A.5.c, FAR Checklist	<a href="http://www.smartgrid.gov/teams/home">http://www.smartgrid.gov/teams/home</a>

\* For the first six months of this award the Recipient must report this data monthly. After six months the reporting frequency will be quarterly unless the Office of Management and Budget authorizes continued monthly reporting.

^ Awardees without approved PEPs are still required to report via smartgrid.gov and will indicate that PEP is undergoing review, so submission of actual data will not be required.